Download information packet with all forms from the Web site at:

http://insurance.ky.gov or http://www.prometric.com/

New Providers: Contact Proprietary Education Board for approval or exemption (*Attach copy to KYP-01*)

New Provider Application Form

KYP-01, plus:

FORMS #1, #2, & #3 TO **PROMETRIC**

CE or Pre-Licensing Course

Form CE/PL-100

Attachments: Course Outline with Timeframe, Course Material, and Exam, if applicable.

CE or Pre-Licensing Instructor

Form CE/PL-200

Attachments:

Resume or biography, if necessary (not required).

Complete form **KYF-01**

Filing Fee Submission Form

Must be submitted to <u>KENTUCKY DEPARTMENT</u>
<u>OF INSURANCE</u> with fees payable to the Kentucky
State Treasurer. Attach copy of forms KYP-01, CE/PL100 and/or CE/PL-200 (no attachments)

FILING FEE SCHEDULE

Pre-Licensing Course filing

\$50.00 per course

C. E. Course Filing

\$10.00 per course

Plus **Approval Fees** of \$5.00 per credit hour *Prometric will issue invoice*

Pre-License or CE Instructor

\$5.00 per program

Continuing Education and Pre-License Training are two different programs.